

Travel & Expense Account Summary

Employee Name KIMBERLY BELSHE
Expense Dates 07/16/09-07/25/09
Report Name CI Site Visits & Silicon Valley Leadership
Group Dinner

Request Total \$ 418.24
Direct Charge Total - 0.00
Travel Advances - 0.00
Net Due Employee = 418.24

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	Oakland 7.21.09	98.20
Regular Travel	Parking	5.00
Regular Travel	CI Visit/Silico	315.04

NOTE: (d)=Direct Charge

DATE	Thu Jul 16	Fri Jul 17								TOTAL
Road Tolls	8.00									8.00
Parking, Auto	20.00									20.00
Mileage, Personal Auto	73.15	73.15								146.30
Lunch	10.00									10.00
Lodging		124.74								124.74
Breakfast		6.00								6.00
TOTALS \$	111.15	203.89								315.04

DATE	Sat Jul 25									TOTAL
Parking, Auto	5.00									5.00
TOTALS \$	5.00									5.00

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DATE	Tue Jul 21	Tue Jul 21								TOTAL
Mileage, Personal Auto	45.10	45.10								90.20
Road Tolls	8.00									8.00
TOTALS \$	53.10	45.10								98.20